

TN

Department of
Correction

Citizens' Correctional Academy Application

TENNESSEE DEPARTMENT OF CORRECTION (TDOC) CITIZENS' CORRECTIONAL ACADEMY

The Department of Correction Citizens' Correctional Academy is a 4 week/ six session academy that will give local citizens the opportunity to learn about TDOC's mission, operations and its impact on the community. The classes will be held at various TDOC locations. The classes will be held from 6:00pm-9:00pm (three hours), which includes a graduation ceremony and one Saturday session at the gun range.

Requirements and Limitations

Citizens applying for the TDOC Citizens' Correctional Academy must adhere to the following standards:

1. Must be 18 years of age or older;
2. No criminal history other than minor traffic violations;
3. Must attend one night per week (3 hours) and one three hour session on a Saturday for firearms training ;
4. Must sign all required waivers and agreements;
5. Must not currently have a family member or loved one incarcerated in TDOC custody or on Community Supervision.

Due to classroom size, the academy will be limited to 15 citizens per session. All applicants to the Citizens' Correctional Academy will undergo a background check and are subject to the approval of the department.

To apply complete the application and submit by email to TDOC.Communications@tn.gov.





TENNESSEE DEPARTMENT OF CORRECTION
CITIZENS' CORRECTIONAL ACADEMY APPLICATION

CLASS # _____
(For Office Use Only)

Full Legal Name: _____
(Last) (First) (Middle)

List all other names that you have used, including MAIDEN NAMES and NICKNAMES:

Date of Birth: _____ Gender: _____ Male _____ Female

Social Security Number: _____
(Required)

Current Employer & Address: _____
(If you are retired, list most recent employer and date you left)

Contact Information:

Current Address: _____
Street City State Zip Code

Home Phone: _____ Cell Phone: _____

Email Address: _____

In case of emergency, please contact:

Name: _____ Phone Number: _____

Relationship: _____

Purpose of Application:

Please briefly explain your motivation for wanting to attend TDOC's Citizens' Correctional Academy:

Full Legal Name: _____

Other Information:

Are you currently on the Visitation List of an inmate confined in the Tennessee Department of Correction?

_____ Yes _____ No

If yes, what is his/her name, TDOC number and your relationship: _____

Are you now, or have you ever been an employee or contract employee of TDOC?

_____ Yes _____ No If yes, when? _____

Other than a minor traffic violation, have you ever been arrested and/or convicted of a misdemeanor or felony offense? If yes, please explain and include date, place, Law Enforcement Agency, charge and disposition:

Commitment:

The Tennessee Department of Correction's Citizens' Correctional Academy consists of four (4) week/six (6) sessions with classes being held on Tuesdays from 6:00 pm to 9:00 pm and one (1) Saturday session from 8:30 am to 11:30 am (range). Out of consideration to the other participants; do you agree to attend ALL six sessions?

_____ Yes _____ No

Understanding:

I hereby authorize the Tennessee Department of Correction to conduct a standard background check. I understand this will include, but will not be limited to, any record of charges, prosecutions or convictions for criminal offenses. This investigation shall be used for the sole purpose of the application process. My consent is only valid for a three (3) month period from the signed date of this application. I understand that my acceptance into TDOC's Citizens' Correctional Academy is not guaranteed and is at the discretion of the Commissioner or his Designee.

(Signature of Applicant) (Date)

(Printed name of Applicant)

(Commissioner/Designee) (Date)

_____ Approved _____ Denied

Attach a recent photo of **yourself** **only** here. Photo must be of quality that can be used for identification purposes. No black & white photographs or pictures copied from a copy machine.