



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://tn.gov/health/calendar> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <http://tn.gov/health/calendar>. A copy may also be requested by calling the board office at (615) 532-5135.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
AMENDED**

**Date:** August 24, 2016

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Mary V. Webb, Interim Board Administrator

**Name of Board:** Board of Dietitians/Nutritionist Examiners

**Date of Meeting:** August 26, 2016

**Time:** 10:00 am CST

**Place:** Poplar Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

**Link to Live Video Stream:** <https://web.nowuseeit.tn.gov/Mediasite/Play/746bfc1b396a40fda7780a6fde11bb5b1d>

**Major Item(s) on Agenda:**

- I. Call to Order
- II. Review and approve minutes from the February 26, 2016 meeting

- III. Receive reports and/or requests from the Office of General Counsel
  - A. Legal Report
  - B. Consent Order
  - C. Agreed Order(s)
  - D. Order(s) of Compliance
  - E. Request(s) for Order of Modification
- IV. Receive reports and/or requests from the Office of Investigations
- V. Receive reports and/or requests from the Division of Health Licensure and Regulation
- VI. Applicant Interviews/Reviews
- VII. Review, approve/deny and ratify initial determinations
  - A. Newly Licensed
  - B. Reinstatements
  - C. Closed Files
- VIII. Receive reports and/or requests from the Administrative Office
- IX. Discuss and take action, if needed, regarding correspondence
  - A. Discussion of Certified Nutrition Specialists (CNS) Request
- X. Discuss and take action, if needed, regarding legislation
- XI. Discuss and take action, if needed, regarding rulemaking hearings, rule amendments, and policies
- XII. Nominate and approve board members and/or staff to attend Educational conferences
- XIII. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.