

TGEI Steering Committee Meeting Minutes

June 27, 2008

Members Present

George Zukotynski, Chair
Jesse Neely
Jack Elder
Karen Hale, Past Chair

Members Via Conference Line

Pam Busby
Leslie Sperrazza
Nat Johnson, Vice Chair

Members Absent

Kathy Anderson
Tracy Carter
Donna Bridges
Kandi Thomas
Emily Wilson
Trish Pulley, DoHR Liaison
Ernie Ricketts, DoHR

Call to Order

Chair George Zukotynski called the June 2008 Steering Committee meeting to order at 11:30 a.m.

Review of May Meeting Minutes

George asked if everyone had received the draft May minutes and if there were any changes needed. No changes were needed and a motion was made and seconded to approve the minutes. George will send them to Trish for posting to the website.

Officers and Committee Reports

Secretary:

Kandi Thomas – was not present; no report.
Kandi asked Karen to take minutes in her absence.

Treasurer:

Kathy Anderson – was not present; no report

Newsletter:

Nat Johnson – No news had been given on when the next newsletter would be published. Trish reported at the previous meeting that she was dealing with the budget crisis and employee buy-out options. George revisited the issue of whether or not the steering committee should change the by-laws to remove the requirement of four newsletters per year. Karen mentioned that alumni may become more interested in the website if DoHR keeps it updated and may want to see newsletters more often, but if four newsletters are not possible, the by-laws need to be changed. George decided to table the decision until more committee

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members are present including the DoHR representatives. George or Nat needs to push DoHR to publish the newsletter as one has not been published in almost a year.

Website:

Pam, George, Karen and Trish are supposed to view photos for use on the website whenever they are made available to the committee. Pam will check with DoHR to see when they will be ready for viewing. Some items have been updated on the website, but dates and some photos still need to be updated. Pam will check with Trish on this issue. Trish and Debra Eggars are to determine what might be preventing certain parts of the site from working. George restated the work group would strive for completion of this project by December 2008.

TGMI/ TGEI Fall Conference:

The date, October 23, has been set for the fall conference, but no other plans have been made to date. Since TGMI is in charge of planning this year, Karen suggested getting in touch with the TGMI leaders to find out what is going on. Jesse said that several attempts have been made to contact the TGMI committee members to no avail. Leslie will contact the TGMI committee with a sense of urgency and copy Greg Duncan, TGMI chair; George and Trish on the correspondence.

Golf Tournament:

Jesse confirmed September 19 as the date for the golf tournament, and the site has been narrowed to two: Wintree and Montgomery Bell State Park (to be finalized soon). The tournament will begin at 8:00 a.m. or 8:30 a.m. as a modified shotgun scramble. The registration fee will be \$65 and registration forms will be posted on the website around the end of July or first of August. The subcommittee is currently searching for door prizes and items for goody bags. Jesse will ask Trish to post the

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date on the website calendar of events with more information to follow.

Holiday Breakfast:

Committee Co-Chairs were not present to provide a formal report. The date is set for December 4, 2008, at Ellington Agricultural Center. Trish is supposed to add the date of the breakfast to the web-page calendar of events.

Community Service Project:

Lamont Price – Chair. Lamont was not present; no report.

Spring Social/25th Anniversary:

Trish was not present; no report. Pam will coordinate with Trish on planning the event.

New Business

Orientation

George stated the orientation for the Class of 2008 (28 members) is scheduled for July 10 from 9:30 a.m. to approximately 1:00 p.m. at the building formerly known as the Bellsouth Tower. Trish is working on the agenda and class introductions. Instead of the Class of 2007 contacting new members for introduction information, DoHR will be sending out a survey for the new class members to complete and return to DoHR. The responses will be distributed on the morning of the orientation. Jesse and George both expressed concern about the time frame for receiving the information and making the introductions. Jesse will check with Trish to see if the information could be distributed earlier. Twelve members from the Class of 2007 will be present to make remarks, reflections, etc. Commissioner Story, Assistant Commissioner Kae Carpenter, Dr. Tom Kohntopp and others will be present to make presentations and remarks to the new class members. Karen mentioned that the chair of the steering committee typically writes a welcome letter to the members for inclusion in the book they receive at orientation. George will check with Trish to see if he needs to write a letter. George will also email the steering committee members to see if they plan to attend, and more importantly, if they plan to stay for lunch.

Old Business

Tax Status

Jesse will follow up with Trish to see if TGEI is tax exempt, because the proposed location for the Spring Social/25th Anniversary Celebration needs a Tax ID number.

Adjourned

The meeting was adjourned at 12:15 p.m.

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Next Meeting

The next meeting is set for July 25, 2008, at 11:30 a.m. in the Andrew Jackson Building, 15th Floor, and the conference line will be available. The conference line telephone numbers are 741-1193 (local) and 1-877-214-0097 (long distance). Karen stated that she will not be at the next committee meeting but will review the minutes when published.



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