

**TGMI Steering Committee  
Meeting Minutes  
January 9, 2007**

**Members Present:** Cindy Saladin, Melvin Jones, Jr., Lisa Pugh, Mike Travis, Greg Duncan, Rusty Lacy, E. Ross White, Tracy White and Jon Zirkle.

**Members Absent:** Lauren Hill

Mr. Jones welcomed the committee to a new year and provided a new TGMI Steering Committee manual to each member which includes member information, committee membership, by-laws, etc. The meeting began with introductions. The November and December minutes were approved by electronic mail and posted on the TGMI website.

**Old Business**

**Treasurer's Report:**

Mr. Jones reported that the TGMI account balance is currently \$1,877.97. There are still three bills to pay from the holiday breakfast including Montgomery Bell State Park which catered the event, the plaque presented to Assistant Commissioner Nat Johnson and the donations to St. Jude.

**Community Service:**

Mr. Zirkle discussed possible projects for this year including another Habitat for Humanity project in late April or early May. He added that the committee is evaluating possible projects with Reconciliation Ministries again, State Parks and Hands-On Nashville. Mr. Jones reported that Mr. Marty Toth has tentatively agreed to be the chair of the Community Service Committee this year. Ms. Saladin suggested considering some projects for participants that might not be interested in outside projects. Mr. Zirkle stated that Hands-On Nashville has several opportunities for mentoring young people, making donations etc.

**Holiday Breakfast:**

All reported that the holiday breakfast was a great success. The food this year catered by the Montgomery Bell State Park staff was outstanding. This year's breakfast has already been scheduled for December 7, 2007 at the Ellington Ag Center.

## **New Business**

### **Election of Officers:**

Ms. Pugh was elected to serve as secretary. Mr. White was elected to serve as treasurer.

### **Presentation of Committees:**

Mr. Jones provided a list of commitments to date from TGMI alumni for the various committees in 2007. It was noted that TGEI will chair the Fall Conference Committee this year but a member of the TGMI Fall Conference Committee would chair next year. Mr. Jones will distribute an updated list of committee members as they are added.

### **Personnel Report:**

Ms. Saladin stated that two classes for TGMI will be held this year. The class schedules are as follows:

Summer 2007-	Week one June 24-29 at UT
	Week two July 29-August 3 at Paris Landing State Park
Fall 2007	Week one August 26-31 at UT
	Week two September 23-28 at Paris Landing State Park

DOP is considering any suggestions for distinguishing between the classes. Ms. Saladin is still working on possible orientation dates with Bellsouth for the room reservation. The class of 2006 is asked to conduct both orientations using the same presentations. DOP is cutting back on the orientation times for both TGMI and TGEI to more efficiently utilize time and resources. The summer class will be just in the morning with brunch instead of lunch. The fall class will be in the afternoon after TGEI.

A call for nominations will be issued February 1<sup>st</sup> to all department heads. Interested candidates will be asked to rank their preference of the classes.

The TGMI Alumni Association has a new support person, Ms. Nancy Schuh.

Ms. Saladin reported that they have reviewed the professional development surveys distributed at the Holiday Breakfast and are discussing multiple dates in 2007 including an extended brownbag in February, a summer seminar in July, the Fall Conference in November and the Holiday Breakfast

in December with other events in April, June, August and October. Ms. Saladin will distribute the surveys to the Steering Committee members by electronic mail.

The Steering Committee discussed historical educational program information. Mr. White made a motion to resurrect the educational program presented by Ms. Saladin. Mr. Zirkle seconded the motion and the motion carried. Mr. Zirkle later amended the motion to investigate the current educational program utilizing a study committee to evaluate possible application for outreach purposes. TGEI will be approached to join. Mr. Lacy seconded and the motion carried.

### **Proposed Marketing Project**

Ms. Saladin discussed the possibility of developing a video to provide to department heads that will promote TGMI particularly to those departments that have not been well represented. A team of TGMI alumni have volunteered to work on the project but will be unable to begin production until February which would be after the February 1<sup>st</sup> invitation. After much discussion, the committee agreed it would be best not to rush the project and have a quality video ready for next year. Ms. Pugh offered to provide the Class of 2005 video that was used for 2006 orientation if the committee needed something for this year. The committee agreed to discuss the matter further at the February meeting.

### **Goals and Missions for 2007**

The committee decided to table this discussion until the February meeting.

Ms. Pugh made a motion to move the meeting times to 2:30 p.m. Mr. Zirkle seconded and the motion carried.

Mr. Travis made a motion the meeting be adjourned. Mr. Zirkle seconded and the motion carried.

With no further business, the meeting was adjourned.

Respectfully submitted,

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Lisa E. Pugh

Secretary