

**TGMI Steering Committee
Meeting Minutes
March 13, 2007**

Members Present: Cindy Saladin, Melvin Jones, Jr., Lisa Pugh, Mike Travis, Rusty Lacy, Lauren Hill and Jon Zirkle

Members Absent: E. Ross White, Tracy White and Greg Duncan

Mr. Jones called the meeting to order. The February minutes were approved by electronic mail and posted on the TGMI website.

Old Business

Treasurer's Report:

Mr. Jones reported that the balance in the account is currently \$163.84 with no outstanding bills.

Community Service:

Mr. Zirkle reported that the Habitat for Humanity project is scheduled for Saturday, April 14th beginning at 7:00 a.m. It was later determined that this project conflicts with the Harpeth River Cleanup project also scheduled for April 14th. Mr. Zirkle will contact the Habitat organizers to reevaluate project dates. He also discussed a tree planting project on Saturday, March 24th from 9 a.m.-1 p.m. on the Hidden Lake Trail at the Narrows of the Harpeth State Park. Mr. Zirkle will send a notice by email to all alumni about these opportunities for service.

Marketing Project:

Mr. Jones reported that Mr. Don King will attend both TGMI classes this year along with Mr. Duncan to obtain footage for the proposed video project. Ms. Saladin reported that she is working with the communications group to get the website updated as well. The committee discussed development of a possible new TGMI logo. Ms. Saladin recommended meeting with the graphics staff in General Services as well as DOP staff and alumni members who have graphic arts background.

New Business

Personnel Report:

Ms. Saladin reported that the recent TGI Brownbag luncheon with Dr. Michael McIntire was a great success. The next professional development event is scheduled for April 20th and will be a training opportunity with continental breakfast. An announcement will be sent by email to all alumni.

Ms. Saladin provided a draft schedule for the TGMI classes of 2007. The committee discussed changes from last year's curriculum. Ms. Saladin requested to send any suggestions to her. The Steering Committee will visit the respective classes on August 1st and September 26th. Applications from potential candidates will be reviewed the week of March 20th and selected participants will be notified by April 9th. The first orientation is scheduled for May 31st.

Ms. Saladin reported that the Fall Conference has been scheduled for November 8th in the Tennessean Room at the Tennessee Tower. The chair of the Fall Conference Committee is Mr. Trent Ridley of TGEI. TGMI will be required to name a chair for next year's conference.

Goals and Missions-2007:

Mr. Jones reported that based on the volume of activities already planned in 2007, our goals and missions are set. The Steering Committee is responsible for the August Brownbag as discussed in the last meeting. Ms. Pugh will contact Ms. Greta Beard, chairman of the Hospitality Committee to look for a date in August as well as a topic.

Ms. Saladin will meet with Ms. Hill and Mr. White regarding the planning for orientation.

With no further business, Mr. Travis made a motion the meeting be adjourned. Mr. Zirkle seconded and the motion carried.

Respectfully submitted,

Lisa E. Pugh
Secretary