

**NOTICE OF PUBLIC MEETING**  
**(State Workforce Development Board Meeting)**  
**March 18 & 19, 2010**

The State Workforce Development Board will hold a meeting on Friday, March 19, 2010 at 9:00 AM at 220 French Landing, Nashville, TN. The standing committees will meet at 3:00 PM on Thursday, March 18, 2010. Those committees are: Operations, Strategic Planning, Continuous Improvement and Policy.

The State Workforce Development Board is comprised of 36 members to provide effective leadership and guidance to Tennessee's Workforce Development System. The Visions of the State Workforce Development Board is to increase the competitive position of Tennessee businesses and attract new businesses through the development of a highly skilled workforce.

Individuals with disabilities who wish to participate in these proceedings should contact the Tennessee Department of Labor and Workforce Development to discuss any auxiliary aids or services needed to facilitate such participation. Such contact may be in person, by writing, telephone, or other means and should be made no less than ten days prior to the scheduled meeting date to allow time to provide such aid or service. Contact the Department of Labor and Workforce Development, Workforce Development Division, 220 French Landing Drive. Nashville, Tennessee. Telephone Number 615-741-0354. Hearing impaired callers may use TTY 615-532-2879 or 1-800-848-0298; TDD (Voice) 1-800-848-0299.

Individuals with disabilities requiring an accommodation should contact Evelyn Gaines Guzman or Annie Hendricks ten days prior to the meeting.

Evelyn Gaines Guzman or Annie Hendricks

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Telephone: 615-253-1331 or 615-253-2167

TN Relay Service: 711

Servicio de Relevo en Espanol:

1-866 503-0263 (Voice, TTY, ASCII)

Fax: 615-532-1355



The Tennessee Department of Labor and Workforce Development is an equal opportunity employer/program, auxiliary aids and services are available upon request.



**WORKFORCE DEVELOPMENT BOARD MEETING AGENDA**  
**Department of Labor & Workforce Development**  
**220 French Landing Drive**  
**Nashville, TN**  
**March 18 & 19, 2010**

**Thursday, March 18, 2010:**

Commissioner's Luncheon for Executive Committee 12:00 PM  
 (Maxwell House Hotel – Polk Board Room)

Staff Liaisons meet with Committee Chairs 1:00 PM  
 (220 French Landing Building)

Committee Meetings 3:00 PM  
**(All committee meetings are at 220 French Landing on the 4<sup>th</sup> Floor.)**

Operations – Workforce Development Conference Room  
 Statewide Contracts – AFL-CIO  
 JTG  
 University of Memphis

Strategic Planning – ES Administrative Conference Room  
 Discussion on Planning Meeting

Policy – Job Service Conference Room  
 ETP Focus Groups

Continuous Improvement – Adult Education Conference Room  
 Recession & Impact on Statewide Performance

Reception 5:00 PM  
 (Maxwell House Hotel – The Crown Ballroom)



**WORKFORCE DEVELOPMENT BOARD MEETING AGENDA**  
**Department of Labor & Workforce Development**  
**220 French Landing**  
**Nashville, TN**  
**March 18 & 19, 2010**

**Friday, March 19, 2010:**

Continental Breakfast (Maxwell House Hotel – Embassy Room)	7:30 AM
Welcome (220 French Landing, 1 <sup>st</sup> Floor Conference Room) <b>Wallace Grills, Chairman</b> State Workforce Development Board	9:00 AM
Introduction of New Member – Nichole Saulsberry-Scarboro	
Roll Call/Conflict of Interest Statement	
Approval of Minutes ( <i>vote required</i> ) December 4, 2009	
Opening Remarks <b>James Neeley, Commissioner</b> Department of Labor & Workforce Development	9:15 AM
Workforce Development Updates <b>Susan Cowden, Administrator</b>	9:30 AM
Washington Update <b>Robert Knight, Former Director</b> National Association of Workforce Boards	
History & Status of Economic Conditions <b>Jeff Wallace</b> Senior Economist, University of Memphis	10:00 AM

Local Area Incentive Awards <b>Dan Holton, Program Manager</b>	10:15 AM
Break	10:30 AM
Recent Energy Grant Awards	
Labor Market Information Grant <b>Martha Wettemann</b>	10:45 AM
Bioworks Grant <b>Steven J. Bares, President &amp; Ex. Director</b> Memphis Bioworks Foundation	11:00 AM
Adult Education <b>Marva Doremus, Assistant Administrator</b>	11:15 AM
Update on General Motors <b>Jan McKeel, LWIA 10 Executive Director</b>	11:30 AM
Committee Reports	11:45 AM
Operations ( <b>John Greeter</b> )	
Strategic Planning ( <b>J. M. Barnes</b> )	
Policy ( <b>Jerry Anderton</b> )	
Continuous Improvement ( <b>Iloff McMahan</b> )	
Closing Remarks <b>Wallace Grills, Chairman</b>	12:00 PM

**Future Dates:**

**March 25 & 26, 2010 (Planning Committee – All members invited)**

**May 20 & 21, 2010**

**September 16 & 17, 2010 (Executive Committee) Location TBA**

**December 16 & 17, 2010**