



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT
EMPLOYMENT AND TRAINING SECTION

DON SUNDQUIST
GOVERNOR

ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY, 4TH FLOOR
NASHVILLE, TN 37243-0658
(615) 741-1031

MICHAEL E. MAGILL
COMMISSIONER

October 23, 2000

Workforce Investment Act Memorandum Number E&T 00-10

Topic: Services to Adults

Subject: Eligibility criterion and access to WIA Title I services for Adults

Purpose: To ensure that all LWIAs provide WIA Title I services to all adult customers regardless of the residency of the customer.

Background: One of the eligibility requirements of the State of Tennessee for adults, who request WIA title I service, is residence in the labor market area where services are provided. However, after several discussions with employers and persons seeking services, it has become apparent that this requirement is an obstacle to the very customers WIA Title I service intends to assist. For this reason, the state will no longer use residency as part of the eligibility criteria for adults.

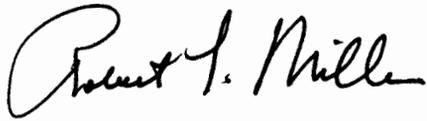
Instructions: Regardless of area of residence, all adults are eligible to receive WIA Title I services provided funds are available in the area services are requested. The only requirement for eligibility will be that the customer is over 18 years old. The revised eligibility criterion for adults is attached. Please insert in page 14 of the Technical Assistance Guide for Administrative Entities and replace the eligibility criterion form distributed for ICMAT.

Contact: For questions regarding this policy, please contact Susan Cowden, Director for Employment and Training Section, at 741-3874.

Effective Date: Immediately

Expiration Date: Indefinite

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A handwritten signature in black ink, appearing to read "Robert L. Miller". The signature is written in a cursive style with a large initial "R".

Robert L. Miller, Administrator
Employment and Workforce Development

RLM/SC/RT

Attachment

Eligibility criterion for Adults for WIA Title I Services

Basic Workforce Investment Act Participant Eligibility Criteria

It is the purpose of this Act to establish programs to provide employment and training opportunities to adults, youth and dislocated workers who can benefit from, and who are most in need of such opportunities. In addition, efforts shall be made to develop programs which contribute to occupational development, upward mobility, development of new careers, and opportunities for non-traditional employment. These efforts will increase employment and earnings, educational and occupational skills, decrease welfare dependency, improve the quality of the workforce and enhance productivity and the competitiveness of the state and the nation.

Adult Eligibility

All adults 18 and over are eligible to receive WIA services. In the event that funds allocated to a local area for the adult program are limited*, priority will be given to recipients of public assistance and other low-income individuals.

*Limited funding in an LWIA is defined as 75% expenditure rate before the end of the third quarter of that program year.

The services to be provided are:

- Core services
- Intensive services
- Retraining services

Note: The question "who is eligible for training" is dependent on the following conditions:

- The individual employment plan developed for the customer after providing core services and intensive services
- The funding availability in the area
- The criteria developed by the LWIA to target the most in need for retraining services