



BILL HASLAM
Governor

TENNESSEE BUREAU OF INVESTIGATION

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MARK GWYN
Director

Memorandum

To: Tennessee Sex Offender Registering Agencies
Tennessee Juvenile Judges
Tennessee Juvenile Court Clerks

Date: June 24, 2011

From: Jason Locke, Assistant Special Agent in Charge
Criminal Intelligence Unit / Sex Offender Registry

RE: Procedure for the Registration of Juvenile Offenders Adjudicated in Juvenile Court Requiring Entry onto the Tennessee Sex Offender Registry

On June 16, 2011, Governor Bill Haslam signed Public Chapter No. 483 into law. This new law requires certain offenders, adjudicated in juvenile or family court for specific crimes, to be registered in the Tennessee Sex Offender Registry (SOR) Database.

As with all newly created laws affecting the Tennessee SOR, the Sex Offender Registry Unit within TBI has developed a Standard Operating Procedure (SOP), in accordance with state law, to be used statewide for this process. Using this standardized method will ensure the law is carried out accurately and consistently from one local jurisdiction to the next.

I am attaching a copy of PC 483 and the new SOP. After the law takes effect July 1st, please follow the SOP closely to avoid confusion. The Sex Offender Registry Unit is operated Monday – Friday from 7:00 a.m. until 8:30 p.m., and on weekends from 7:00 a.m. until 5:00 p.m.

Feel free to contact the Sex Offender Registry Unit at any time with questions or concerns, via the SOR Hotline: 1-888-837-4170 or you may e-mail me personally at Jason.Locke@tn.gov.

I look forward to working with each of you on this new endeavor.

JTL: jl

Encl.

