



TIBRS TRAINING TIPS

JURISDICTIONAL REPORTING GUIDELINES



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City law enforcement agencies will report offenses that occur within their city boundaries.

County agencies will report offenses that take place in the county outside the limits of the city.

State agencies will report offenses in which they have original jurisdiction.

Colleges and universities report all incidents that occur on their campus property. If the incident occurs on a satellite campus, it must be reported by the main campus.

If local, state and federal agencies are all involved in a joint investigation, the local agency is the preferred reporting agency.





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When two or more agencies are involved in the investigation of the same incident and there is an agreement defining the roles of the agencies, the agreement should designate which agency will report the incident to TIBRS.

Arrests are reported by the agency that originally reported the incident, *regardless of where the arrest is made, or who makes the arrest.*

Likewise, recovery of property is reported by the agency that originally reported it stolen, *regardless of which agency recovered it.*





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Please keep in mind, the purpose of reporting TIBRS data is to depict the nature and volume of crime in a particular community, not to claim or “take credit” for the number of investigations, arrests, etc., or to serve as a measurement of workload. Part of this goal is accomplished by the use of jurisdictional guidelines for reporting.

We encourage agencies to keep their own in-house statistics, aside from TIBRS.





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EXAMPLE:

An agency arrested a man for Driving Under the Influence.

During the arrest, the man struck the officer with an open hand.

The Simple Assault would be reported to TIBRS because it is a Group A offense, while the DUI (Group B) would not be reported to TIBRS in lieu of the Group A.

By keeping their own, separate in-house statistics, agencies will be able to track charges and offenses that are, in certain situations, not reportable to TIBRS.





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*FOR MORE INFORMATION, PLEASE SEE
“JURISDICTIONAL GUIDELINES: OVERLAPPING
JURISDICTIONS” AND “JURISDICTIONAL GUIDELINES:
COLLEGES AND UNIVERSITIES” LOCATED ON THIS WEB SITE.*

