



Tennessee Information Enforcement System User Group
P.O. Box 1511
Nashville TN 37116

The 2015 Tennessee Information Enforcement System (TIES) User Group Conference is scheduled for March 17 - 18, 2015 (1 ½ days), and will be held at the Music Road Convention Center, located at 303 Henderson Chapel Road, Pigeon Forge, Tennessee.

The TIES User Group room rate at the Conference Hotel is \$86.00 per night, single and double. A few room types will be made available as specialty rooms and suites at the following rates: Family Suites at \$96.00 and 2 Bedroom Units at \$156.00. You may make reservations by calling 800-429-7700 (Music Road Hotel) or 866-429-8803 (Music Road Inn). You may also make reservations online by accessing the following link: <https://secure.musicroadhotel.com/V1WebControls/GroupComments.aspx>. The Group ID is 5613 and the Password is 37000065. The reservation cut-off date for the group rate at the conference hotel is February 12, 2015. Please be aware that the group's room block may be filled well before that date.

The overflow hotel is the Holiday Inn Express, located at 308 Henderson Chapel Road, Pigeon Forge, Tennessee. The room rate at the overflow hotel is \$83.00 per night for single or double. To make reservations at the Holiday Inn Express please call 888-774-4366 and request the TIES Conference room block to receive the group rate. The cut-off date for the group rate at the overflow hotel is February 14, 2015.

Your **registration fee of \$250.00** includes exhibit space, wireless internet access, a table, and 2 chairs for the entire conference. Additional tables may be requested at \$25.00 each, per day. Please complete the TIES Vendor Registration Form, include any additional attendees, and enclose a check or money order for payment of registration. We regret that we are unable to accept credit cards for payment at this time.

- **Cancellation of vendor registration must be received by February 16, 2015**, after that no refund may be made. Substitution of personnel is recommended in lieu of cancellation after the cut-off date. Failure to attend or send a substitute will result in forfeiture of the full vendor registration fee. Please submit all requests for a refund in writing to the TIES User Group at the address above.
- You are responsible for any additional charges incurred at the conference hotel (e.g., electricity, meals, lodging, etc.). To request any services from the conference hotel / convention center, you may contact the Events Manager, Rebecca Latta at 865-286-1786.
- If you'd like to have your company removed from our mailing list, or are unable to attend but would like to remain on our mailing list, please contact Jennifer Brandon at (731) 423-6098.
- Set-up for Vendors at the Conference Hotel will be available at 2:00 p.m. Eastern on March 16, 2015, and space location is on a first come, first serve basis.
- Each Vendor is responsible for their own equipment, and the Group cannot guarantee security for any equipment left unattended.

We would like to encourage your company to sponsor one of our beverage breaks or any type of snack break. Break sponsorship will provide your company with special recognition. Please indicate your sponsorship of these events on your registration form. We look forward to seeing you in Pigeon Forge.

If you have questions or need further assistance, please contact the TIES Vendor Committee
Chairperson: Jennifer Brandon, Madison County Sheriff's Department, (731) 423-6098.

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