




STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
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**BULLETIN 22-04**

To: Licensed Tennessee Insurers

From: Carter Lawrence, Commissioner   
Carter Lawrence (Dec 7, 2022 09:41 CST)

Date: December 7, 2022

RE: Reporting Required by Tenn. Code. Ann. § 68-102-114

All insurers transacting business in Tennessee are reminded to submit the required annual report of all fire losses on property insured in Tennessee on or before **February 1, 2023**. The report should cover all losses between January 1, 2022, and December 31, 2022. The Commissioner will accept reports from insurance companies made through the ISO ClaimSearch © database, which meets the reporting requirement. Insurers may also submit data using Microsoft Excel. Insurance companies that elect to submit their reports directly to the Department, please email [Michelle.Price@tn.gov](mailto:Michelle.Price@tn.gov).

Authority is given to the Department through Tenn. Code Ann. § 68-102-114, which requires insurance companies transacting business in Tennessee to report annually all fire losses on property insured in Tennessee. The State Fire Marshal may contact insurance companies for additional data relating to the reports filed if the information reported is not sufficient or complete. The statute above sets forth the information required, so please review the statute when completing the reports.

Please contact Michelle Price at [Michelle.Price@tn.gov](mailto:Michelle.Price@tn.gov) if you have any questions or if you need additional information.

T. C. A. § 68-102-114  
Insurance companies; reports

Every fire insurance company transacting business in this state is required to report to the commissioner, through the secretary or other representative of the insurance company, all fire losses on all property insured by such companies within the state, showing the owner and occupant of the premises burned, the date of fire, location, cause of fire, occupancy, amount of insurance, sound value of the property, and the amount of loss paid. The report shall be made to the commissioner annually, on or before February 1, covering the year ending December 31 preceding such report.