

TENNESSEE BOARD OF COURT REPORTING

Administrative Office of the Courts

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OFFICIAL MEETING MINUTES

January 22, 2010

I. Call to order

Jimmie Jane McConnell called to order the teleconference meeting of the Tennessee Board of Court Reporting at 9:08 a.m. EST (8:08 a.m. CST) on the 22nd day of January, 2010

II. Roll Call

Roll call was conducted. The following persons were present: Aaron Conklin, Debbie Hayes, Jimmie Jane McConnell, Ken Mansfield, Sheila Staggs, Ginger Truesdel and Bill Killian.

III. Election of Officers

A motion was made by Bill Killian to retain the same officers from 2009. The motion was seconded by Ken Mansfield and passed unanimously. Those officers are as follows:

Chair: Jimmie Jane McConnell
Vice-Chair: Ken Mansfield
Secretary: Ginger Truesdel

IV. Approval of Final Draft of Proposed Rules and Regulations

Discussion was had on the final draft of the proposed Rules and Regulations. A motion was made by Ken Mansfield to adopt the Proposed Rules and Regulations. Jimmie Jane McConnell seconded the motion. The motion passed with five ayes, zero nays, and two members absent.

V. Approval of minutes from last meeting

A motion was made by Jimmie Jane McConnell to approve the Minutes from the December 17, 2009 meeting. The motion was seconded by Ken Mansfield and passed unanimously.

VI. New Business

- a) Open discussion was had on the Board supporting the anti-contracting language. A motion was made by Bill Killian to adopt a resolution to endorse the anti-contracting language. The motion was seconded by Ken Mansfield and passed unanimously.
- b) Discussion was had on any clean-up language needed in the Rules and Regulations.
- c) Open discussion was had on recommended page format guidelines. A motion was made by Ken Mansfield to adopt uniform transcript guidelines for Tennessee. The motion was seconded by Sheila Staggs and passed unanimously.
- d) Discussion was had on next meeting date and it will be scheduled as needed.

VII. Adjournment

Bill Killian made a motion to adjourn the meeting. The motion was seconded by Ken Mansfield and the meeting was adjourned at 10:01 a.m. EST (9:01 a.m. CST).

Minutes submitted by: Ginger Truesdel, Secretary

Attached: Tennessee Board of Court Reporting Uniform Transcript Guidelines