

1                   **TENNESSEE BOARD OF COURT REPORTING**  
2                   Administrative Office of the Courts  
3                   Nashville City Center, Suite 600  
4                   511 Union Street  
5                   Nashville, TN 37219  
6                   615/741-2687 or 800/448-7970  
7                   FAX: 615/253-2922

8                   **OFFICIAL MEETING MINUTES**

9                   **Friday, March 30, 2012**

10                  **I. Call to Order**

11                  The meeting of the Tennessee Board of Court Reporting  
12                  was called to order at 8:10 a.m. CST (9:10 a.m. EST) by  
13                  Chairperson Jimmie Jane McConnell. The following were in  
14                  attendance:

15                   Jimmie Jane McConnell, Chairperson  
16                   Ken Mansfield, Vice Chairperson  
17                   Judge James Martin, Board Member  
18                   Earl Houston, Board Member  
19                   Sheila Staggs, Board Member  
20                   Aaron Conklin, AOC  
21                   Debbie Hayes, AOC

22                  Members of the public present at AOC offices were:  
23                  Maxine Cleeton, Ken Gibson, Marilyn Morgan, Patrick McHale,  
24                  Jim Vowell, Kathy May, Gene Jennings, Trish Smith, Martha  
25                  Davis and Trine Mitchell.

26                  **II. Approval of Minutes from last meeting**

27                  Ken Mansfield made a motion the minutes be approved.  
28                  Sheila Staggs second the motion. No discussion. Vote taken  
29                  and passed unanimously.

30                  **III. Election of New Officers**

31                   Moved to the heel of the agenda.

32                  **IV. Old Business**

33                   **Request for any future rule changes**

34                   Tabled until end of Legislative Session.

1                   **Legislative Update and Status of TBCR**

2       Aaron Conklin made a report. TBCR will continue under  
3       auspices of AOC. TBCR continued until 2014 by bill passed.  
4       HB 3804 - caption bill - increases fine. HB 827 -  
5       grandfathering for one person. HB 2773 - CEU waiver for  
6       persons licensed 5 years or 55+. Status of various other  
7       bills was discussed. No vote required.

8                   **Stipulation Committee Report**

9       Judge Martin reported it was not complete yet. Needs  
10       to meet with JJ and John Green.

11                   **Complaint Update and Invoice Approval**

12       Board unanimously agreed Lynn Peterson did an excellent  
13       job and approves invoices. Aaron reports AG working on old  
14       complaint. Needs affidavit from chair, JJ.

15       Complaint #2011-07 Disciplinary counsel recommends  
16       letter of reprimand in re: April Howard. Sheila made a  
17       motion. Ken seconded. No discussion. Vote taken and  
18       carried unanimously.

19       Complaint #2012-01 Disciplinary counsel recommends it  
20       be dismissed. Motion made by Ken. Judge Martin seconded.  
21       No discussion. Vote taken and carried unanimously.

22       Complaint # 2012-02 and 2012-03 are still being  
23       reviewed.

24                   **Forms for Renewal of LCR**

25       It was discussed that to get info and forms on website,  
26       renewal starts 60 days before expiration, so April. Take  
27       off grandfathering form. 60 day grace period per rules, is  
28       that for license renewal or CEU's? Agreed to hold renewal  
29       until CEU's are complete. CEU's don't carry over. It was  
30       discussed that reporters still can't check CEU's online and  
31       due to costs and manpower that probably won't happen this  
32       year. We have 649 licensed reporters currently. A motion  
33       to accept the renewal form was made by Sheila Staggs,  
34       seconded by Ken. No discussion. Vote taken and carried  
35       unanimously. It was discussed that the budget needs to be  
36       reviewed to see if there's money available for website work  
37       and update budget. Check on costs and timeline by June  
38       meeting. Ken suggested maybe we should have our own website  
39       with link on AOC website.

1           **FAQ Recommendations Report**

2           Ken made a report about FAQ's in Georgia. Earl had no  
3           report available yet. Ginger emailed a report on FAQ's in  
4           Alabama. Sheila gave a report on FAQ's in Arizona. John  
            Green not here to give report. JJ gave report on California  
            FAQ's.

5           **(Morning Break 8:55 A.M., Back to Order at 9:05 A.M.)**

6           **V. NEW BUSINESS:**

7           **Website Links and Reporter CEU Access**

8           Already discussed need for CEU access on website. It was  
9           discussed we needed a list of complaints by number and their  
10          status. Board to check on the legality of not disclosing  
11          names if unfounded. It was suggested by JJ that a complaint  
12          be sent to a review panel of three board members first and  
13          then on to Disciplinary Counsel.

14          **Comments from the Public**

15          Comments were received from Kathy May and Marilyn  
16          Morgan.

17          **Miscellaneous**

18          No miscellaneous.

19          **III. BACK TO ELECTION OFFICERS**

20          JJ made a motion for Ken to be the new chair. It was  
21          seconded by Judge Martin. Vote taken and passed  
22          unanimously.

23          Ken made a motion that JJ be the new vice chair.  
24          Sheila seconded. Vote taken and passed unanimously.

25          JJ made a motion that Sheila be the new secretary. Ken  
            seconded. Vote taken and passed unanimously.

26          Three future board meetings were set. Next meeting by  
27          teleconference is June 14th, 2012, at 8:00 A.M. CST. A  
28          face-to-face meeting September 20th, 2012, at 9:00 A.M. CST.  
29          Another teleconference meeting was set for December 6th,  
30          2012, at 8:00 A.M. CST.

31          **VII. Adjournment**

32          A motion was made to adjourn by JJ.

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The motion was seconded by Sheila.  
A vote was taken and the motion passed unanimously.  
The regular meeting of TBCR was adjourned at 9:55 a.m.  
CST, 10:55 a.m. EST.  
Minutes submitted by Sheila Staggs, acting secretary.