



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
BOARD OF FUNERAL DIRECTORS AND EMBALMERS  
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***Board Meeting: October 11, 2011  
Meeting Location: 2nd Floor Conference Room  
Andrew Johnson Tower, 710 James Robertson Parkway, Nashville***

## **AGENDA**

- 10:00 A.M.**
- Call to Order – Eugene Williams, President**
    - > Roll Call
    - > Adopt Agenda for Meeting
    - > Review/Approve Minutes from August 9, 2011 Board Meeting
  - Formal Hearing – Administrative Law Judge  
Docket No. 12.21-113242A**
    - > Respondent: E. H. Ford Mortuary Services
  - Legal Report – Benton McDonough, Assistant General Counsel**
    - > Complaint Review
  - Report on Multi-State Regulatory Meeting – Eugene Williams, President**
    - > Model Law and Regulations for Courtesy Card Issuance
  - Administrative Matters – Robert Gribble, Executive Director**
    - > Licensee Report
    - > Closed Establishment Report
    - > Disciplinary Action Report
    - > September 2011 Performance Measure Regarding Complaints
    - > Open Complaint Report
  - Approval of License Applications – Board Members**
    - > Individual(s)
    - > Establishment(s)
  - Adjourn Board Meeting**

Board meetings will be conducted by permitting participation of the board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above.

***Important: Please turn off or silence all cellular phones and pagers upon entering the meeting.***