



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
BOARD OF FUNERAL DIRECTORS AND EMBALMERS**

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*Board Meeting: November 12, 2013  
Meeting Location: Conference Room 1-B  
Davy Crockett Tower, 500 James Robertson Parkway, Nashville*

## **AGENDA**

- 10:00 A.M.**
- Call to Order – Tony Hysmith, President**
    - > Roll Call
    - > Adopt Agenda for Meeting
    - > Review/Approve Minutes from October 8, 2013 Board Meeting
  
  - Budget Close/Financial Position and Administrative Initiatives/Updates**
    - > Bill Giannini, Assistant Commissioner for Regulatory Boards
    - > Kimberly Whaley, Accountant 3 with the Assistant Commissioner's Office
  
  - Legal Report – Benton McDonough, Assistant General Counsel**
    - > Complaint Review
  
  - Administrative Matters – Robert Gribble, Executive Director**
    - > Revenue and Expenditures for FY12-13
    - > Licensee Report
    - > Closed Establishment Report
    - > Disciplinary Action Report
    - > Open Complaint Report
  
  - Approval of License Applications – Board Members**
    - > Individual(s)
    - > Establishment(s)
  
  - Discussion of Possible Rules**
    - > Public Chapter 437 of the Public Acts of 2013 – Removal Service Registration
  
  - Adjourn Board Meeting**

Board meetings will be conducted by permitting participation of the board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above.

***Important: Please turn off or silence all cell phones and pagers upon entering the conference room.***