



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
500 JAMES ROBERTSON PARKWAY  
PRIVATE PROBATION SERVICE COUNCIL  
NASHVILLE, TENNESSEE 37243-0572  
615-741-1741 FAX 615-253-1179

**MEETING TO BE HELD AT**  
**710 James Robertson Parkway**  
**2<sup>nd</sup> Floor Conference Room**  
**Nashville, TN 37243**

**MEETING AGENDA**  
**September 7, 2012**  
**10:00 a.m.**

**Call to Order – Chris Craft, Chairman**

- Roll Call – Donna Hancock, Executive Director
- Agenda – Review / Adopt
- Minutes from June 1, 2012-----**Tab 1**

**Legal Report – Benton McDonough, Assistant General Counsel**

- Presentation of Legal Report

**Administrative Report – Donna Hancock, Executive Director**

- **Complaint Comparison Report-----Tab 2**
- **Monthly Budget Report-----Tab 3**
- **Meeting Dates for 2013-----Tab 4**
- **HB2830 Update-----Tab 5**

**Unfinished / New Business – Chris Craft, Chairman**

**Adjourn**

Commission meetings will be conducted by permitting participation of the Commission members by electronic means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above