

**TENNESSEE
PRIVATE PROBATION SERVICES COUNCIL
MINUTES**

DATE: March 7, 2014

PLACE: Conference Room I-B, Davy Crockett Tower
500 James Robertson Parkway
Nashville, Tennessee

PRESENT: Board Members -
Judge Chris Craft, Chairman
Judge J. Klyne Lauderback
Judge Hugh Harvey
Judge John Hudson
Dena McCollough
Stancil Ford
Veronica Thornton

PRESENT: Staff Members –
Bill Giannini, Assistant Commissioner
Kimberly Whaley, Accountant III
Benton McDonough, Assistant General Counsel
Judy Elmore, Administrative Assistant

Call to Order – Chairman Craft called the meeting to order at 10:01 a.m. and the following business was transacted:

Roll Call – Ms. Whaley called the roll. Six members were present during roll call. Judge Hudson arrived after roll call but prior to any business being transacted.

STATEMENT OF NECESSITY

Benton McDonough, Assistant General Counsel read the following statement:

Good Morning - Members of the Council –T.C.A. 8-44-108(b)(2) states, “If a physical quorum is not present at the location of a meeting of a governing body, then in order for a quorum of members to participate by electronic or other means of communication, the governing body must make a determination that a necessity exists. Such determination, and a recitation of the facts and circumstances on which it was based, must be included in the minutes of the meeting.” Furthermore, T.C.A. 8-44-108(a)(3) defines a necessity as, “matters to be considered by the governing body at the meeting require timely action by the body, that physical presence by a quorum of the members is not practical within the period of time requiring action, and that participation by a quorum of the members by electronic or other means of communication is necessary.”

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The purpose of today's meeting via teleconference is to discuss:

- The rulemaking process as it relates to the Private Probation Services Council and the military applicant procedure adopted by the legislature; and
- To have the Council adopt Robert's Rules of Order, set the dates for the remainder of the 2014 Council schedule, update the Council on the budget, and provide the Council's administrative report since the previous meeting.

Ms. McCollough made the following Motion

These matters require timely action and a physical presence by a quorum of the members of this Council is not practical within the period of time requiring action, as the Council's next regularly scheduled meeting is not expected to be held until June, 2014. As such, participation by a quorum of the members telephonically is necessary.

Seconded by Judge Lauderback

Roll Call Vote:

For

Judge Chris Craft, Chairman
Judge J. Klyne Lauderback
Judge John Hudson
Judge Hugh Harvey
Dena McCollough
Stancil Ford
Veronica Thornton

Against

None.

MOTION CARRIED

Notice Given – Ms. Whaley then read the following notice for the record:

This meeting's date, time and location have been posted on the Tennessee Private Probation Services Council's website. The agenda for this month's meeting has been posted on the Council's website since February 28, 2014 and this meeting has been noticed on the tn.gov public meeting calendar.

Agenda – Judge Lauderback made a motion to adopt the agenda, seconded by Judge Hudson

Roll Call Vote:

For

Judge Chris Craft, Chairman
Judge J. Klyne Lauderback

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Judge John Hudson
Judge Hugh Harvey
Dena McCollough
Stancil Ford
Veronica Thornton

Against
None

MOTION CARRIED.

Minutes – Judge Lauderback made a motion to approve the minutes of June 7, 2013, seconded by Ms. McCollough.

Roll Call Vote:

For
Judge Chris Craft, Chairman
Judge J. Klyne Lauderback
Judge John Hudson
Judge Hugh Harvey
Dena McCollough
Stancil Ford
Veronica Thornton

Against
None

MOTION CARRIED.

Meeting Calendar – Judge Lauderback made a motion to approve the meeting calendar for the remainder of 2014, seconded by Judge Hudson.

Roll Call Vote:

For
Judge Chris Craft, Chairman
Judge J. Klyne Lauderback
Judge John Hudson
Judge Hugh Harvey
Dena McCollough
Stancil Ford
Veronica Thornton

Against
None

MOTION CARRIED.

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Judge Hugh Harvey
Dena McCollough
Stancil Ford
Veronica Thornton

Against
None

MOTION CARRIED.

UNFINISHED / NEW BUSINESS – There was no unfinished or new business to discuss.

ADJOURN – Being no further business, the meeting adjourned at 10:26 a.m.

Judge Chris Craft, Chairman



J. Klyne Lauderback, Vice Chairman

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