

NON-TITLE V PERMIT APPLICATION INSTRUCTIONS GASOLINE DISPENSING FACILITY FORM (APC 114)

Owners of gasoline dispensing facilities are encouraged to apply for a Permit-by-Rule instead of a Standard Permit. More information about Permit-by-Rule can be found on the last page of these instructions. Please call the Tennessee Division of Air Pollution Control (at 615-532-0554) or the Small Business Environmental Assistance Program (at 800-734-3619) if you are unsure whether to apply for a General Permit or a Standard Permit.

Standard Permit

This form should be completed for all new permit applications and all renewals where source conditions have changed since the previous application. This form should be used for all gasoline dispensing facilities subject to Stage I and/or Stage II vapor recovery requirements instead of the more general Process or Fuel Burning Source Description form (APC 102), and the Emission Point Description form (APC 101).

If any of the information requested is considered confidential, two application forms should be submitted, along with the Confidential Information Request form. One application form must be clearly marked to indicate that it contains confidential information, which is not to be made public and another application form, which does not contain the confidential information and can be placed in our general files. Emission data normally cannot be treated as confidential by the Division. Please contact the APC Division if there are any questions concerning confidentiality of information. The Confidential Information Request form can be found on the Division's website at: [Confidential Information Request form link](#).

The Tennessee Air Pollution Control Division prefers that application forms be submitted via email to the email address Air.Pollution.Control@TN.gov. All application forms should be scanned/combined into one PDF document and sent as an attachment to the email. If email is not available, then application forms can be mailed to the address on the form.

SPECIAL NOTE on Stage II vapor recovery

On July 14, 2016, revisions to the State rule (TAPCR 1200-03-18-.24) for gasoline dispensing facilities became effective. Primarily, these revisions make the State rule similar to the Federal gasoline dispensing rule. It also removed the requirement for Stage II Vapor Recovery within Rutherford, Sumner, Williamson, and Wilson Counties. Davidson County is a local air program and as such will be developing their rule revision separately. After July 14, 2016, Stage II vapor recovery will no longer be required to be installed in new gasoline dispensing facilities. Existing Stage II systems must be decommissioned by July 14, 2019, using the Petroleum Equipment Institute (PEI) guidance.

Item numbers 5, 6, 8, and 9 of this form only need to be completed by existing gasoline dispensing facilities that are still using Stage II vapor recovery.

The items below give a brief explanation of the information being requested on the form. The following numbers refer to the specific box on the form:

1. The organization's legal name is the name under which the company is registered with the Tennessee Secretary of State (SOS). The organization's legal name and SOS control number can be found on the SOS website at <https://tnbear.tn.gov/Ecommerce/FilingSearch.aspx>. If the organization is not registered with the SOS, then the owner's name must be listed.

2. The Emission Source Reference Number(s) will be assigned by the Tennessee Air Pollution Control Division. It is an eight digit number in the following format NN-NNNN-NN.
3. Check "Yes" or "No" depending on whether the air contaminant source is subject to an NSPS rule (New Source Performance Standards) or NESHAP rule (National Emission Standard for Hazardous Air Pollutants). List the rule citation, including Part, Subpart, and applicable Sections. For example, a boiler may be subject to 40 CFR Part 60 Subpart Dc and sections §60.42c, §60.42c, §60.46c, §60.47c, and §60.48c.
4. Enter the type of Stage I system at this location (this refers to the CARB Vapor Recovery Executive Order certifying this type of system), and the Stage I system installation date. Vapor Recovery Executive Order refers to a document by the California Air Resources Board (CARB) ordering certification of a type of vapor recovery system as meeting CARB requirements, and may also include conditions for certification. Additional information on CARB Executive Orders is available at www.arb.ca.gov/vapor/eo.htm. The following is a list of acceptable Stage I CARB Vapor Recovery Executive Orders:

LIST OF ACCEPTABLE STAGE I VAPOR RECOVERY EXECUTIVE ORDERS	
Non-EVR Executive Orders	EVR Executive Orders
G-70-97-A	VR-101
G-70-102-A	VR-102
	VR-103
	VR-104
	Other (if certified by CARB)

5. (This item only applies to facilities with Stage II vapor recovery). Enter the type of Stage II system at this location (this refers to the CARB Vapor Recovery Executive Order certifying this type of system), and the Stage II system installation date. Also indicate which main type of Stage II system is at this location (balance or vapor assist). Vapor Recovery Executive Order refers to a document by the California Air Resources Board (CARB) ordering certification of a type of vapor recovery system as meeting CARB requirements, and may also include conditions for certification. Additional information on CARB Executive Orders is available at www.arb.ca.gov/vapor/eo.htm. The following is a list of acceptable Stage II CARB Vapor Recovery Executive Orders:

LIST OF ACCEPTABLE STAGE II VAPOR RECOVERY EXECUTIVE ORDERS			
Non-EVR Executive Orders			EVR Executive Orders
G-70-7-AD	G-70-77	G-70-164-AA	VR-201
G-70-14-AA	G-70-78	G-70-165	VR-202
G-70-17-AD	G-70-101-B	G-70-169-AA	Other (if certified by CARB)
G-70-18-C	G-70-107	G-70-170	
G-70-23-AC	G-70-110	G-70-177-AA	
G-70-25-AA	G-70-118-AB	G-70-179	
G-70-33-AB	G-70-125-AA	G-70-180	
G-70-36-AD	G-70-127	G-70-183-AA	
G-70-37-B	G-70-134	G-70-186	
G-70-38-AB	G-70-147-A	G-70-188	
G-70-48-AA	G-70-150-AE	G-70-191-AA	
G-70-49-AA	G-70-153-AD	G-70-196	
G-70-52-AM	G-70-154-AA	G-70-204	
G-70-53-AA	G-70-159-AB		
G-70-70-AC	G-70-163-AA		

6. (This item only applies to facilities with Stage II vapor recovery). Enter the minimum slope of Stage II vapor return lines from the dispensers to the underground tanks, in units of inches per foot
 7. If a pressure/vacuum valve is installed in the storage tank vent pipe, enter its make and model in the appropriate space(s).
 8. Enter the maximum monthly throughput of gasoline (in gallons per month) and the average yearly throughput of gasoline (in gallons per year).
 9. Enter the supplier name, address and phone number of the gasoline fuel supplier as well as contact person for the supplier with address and phone number.
 10. List gas type, capacity, and type of tank (Aboveground (AG) or Underground (UG), and installation date for each tank at facility. Attach additional sheet if more than 10 tanks to list.
 11. (This item only applies to facilities with Stage II vapor recovery). Enter the total number of gasoline nozzles, make, and model.
 12. (This item only applies to facilities with Stage II vapor recovery). Enter the gasoline dispenser make and model.
 13. If this form is being submitted at the same time as an APC 100 form, then a signature is not required on this form. Date this form regardless of whether a signature is provided. If this form is NOT being submitted at the same time as an APC 100 form, then a signature is required. Applications should be signed by the responsible person listed in Item 7 of the APC 100 form.
-

Permit-by-Rule

Permit-By-Rule (PBR) is a different method of permitting that has been developed for gasoline dispensing facilities. By using PBR, facilities would submit a Notice of Intent (NOI) to operate a source according to the rules relating to gasoline dispensing facilities (TAPCR 1200-03-18-.24). The Division of Air Pollution Control would then issue a Notice of Authorization (NOA) to the facility, confirming authorization to construct, modify, or operate a minor air contaminant source under PBR. The NOA will take the place of a permit written specifically for that facility. Some of the advantages of PBR:

- Acts as both a Construction and Operating permit. This helps make the application process less complicated.
- The application process time is reduced.
- There is no expiration date. If the rule changes, notification will be sent out.
- There is no application fee.

More information about PBR can be found at the following websites:

<http://tn.gov/environment/article/permit-air-permit-by-rule>
<http://tn.gov/environment/article/sbeap-permit-by-rule>

The Small Business Environmental Assistance Program (SBEAP) provides assistance to help Tennessee small businesses understand and comply with environmental regulations. More information about the SBEAP can be found at the following website:

<http://tn.gov/environment/section/sbeap-small-business-environmental-assistance>