



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/hsda/health-care-facilities/hcf-board/hcf-board/meeting-schedule.html>.

**HEALTH FACILITIES COMMISSION  
MEMORANDUM**

**Date:** May 10, 2023

**From:** Wanda E. Hines, Board Administrator

**Name of Board or Committee:** Health Facilities Commission  
Board for Licensing Health Care Facilities  
Assisted Care Living Facilities Standing Committee Meeting

**Date of Meeting:** May 24, 2023

**Time:** 9:00 AM., C.D.T.

**Place:** 665 Mainstream Drive, Poplar Conference Room, 1<sup>st</sup> Floor,  
Nashville, TN 3724

**Major Item(s) on Agenda:** See attachment.

**Link to Live Video Stream:**

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/5be8ee80e28446838d1b6dfe518bdbc71d>

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.



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**LOGAN GRANT**  
*EXECUTIVE DIRECTOR*

**CAROLINE TIPPENS**  
*DIRECTOR, LICENSURE & REGULATION*

***THE MISSION OF THE HEALTH FACILITIES COMMISSION IS TO  
PROMOTE ACCESS TO QUALITY, COST-EFFECTIVE HEALTHCARE IN TENNESSEE***

**AGENDA**

**HEALTH FACILITIES COMMISSION  
BOARD FOR LICENSING HEALTH CARE FACILITIES  
ASSISTED CARE LIVING FACILITIES STANDING COMMITTEE MEETING**

**May 24, 2023**

**9:00 a.m., C.D.T.**

**PLEASE REMEMBER TO SILENCE YOUR ELECTRONIC DEVICES  
WHEN THE BOARD IS IN SESSION**

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1. Call the Meeting to Order and Establish a Quorum.
  2. Discussion(s):
    - A. Discussion of language for Board Policy #88 regarding ACLF Rule 0720-26-.09(18)(B) [Building Standards] – Two (2) persons sharing one (1) bedroom.
    - B. Review of ACLF Rule 0720-26-.08(1)(c) - Communicable Disease.
  3. Adjourn.

**HEALTH FACILITIES COMMISSION**  
**BOARD FOR LICENSING HEALTH CARE FACILITIES**  
**ASSISTED CARE LIVING STANDING COMMITTEE MINUTES**

**May 24, 2023**

**ASSISTED CARE LIVING STANDING COMMITTEE MEMBERS PRESENT**

Joshua Crisp, Chair  
Dr. Christopher Wilson  
Roger Mynatt

**ASSISTED CARE LIVING STANDING COMMITTEE MEMBERS ABSENT**

Dr. Patsy Carihfield  
Dr. Jennifer Tatum-Cranford

**COMMISSION STAFF PRESENT**

Caroline Tippens, Director, Licensure and Regulation  
Ann R. Reed, Deputy Director, Licensure and Regulation  
Nathaniel R. Flinchbaugh, Deputy General Counsel  
Jeremy J. Gourley, Senior Associate General Counsel  
Vishan J. Ramcharan, Associate General Counsel  
Wanda E. Hines, Executive Administrative Assistant 2 and Board Administrator  
Courtney Lilly, Disciplinary Coordinator  
Ramona Douglas, Administrative Service Assistant 3

**CALL TO ORDER**

The meeting was called to order at 9:15 a.m. by Mr. Crisp with the following members present: Crisp, Wilson, and Mynatt. A roll call vote was taken. A quorum was established with three members being present.

**DISCUSSION(S)**

- A. **Discussion of language for Board Policy #88 regarding ACLF Rule 0720-26-.09(18)(b) [Building Standards] – Two (2) persons sharing one (1) bedroom.** Language was re-written to clarify that such waiver requests must be initiated in writing by residents, that must be competent, consenting adults, and not by the facility. Waiver request would only be valid per the room-sharing residents and not for the room itself for the facility. Bed counts would not be exceeded for the facility to accommodate the request. Room must meet square footage requirements for the room-sharing residents, although 80 square foot rule can be modified, all other room requirements must be met. Once facility receives request, the facility would submit the written request to the Board

for approval. Plans review will verify that room exits are not hindered and fire safety will also review to ensure that room can be safely occupied by two residents.

**Mr. Mynatt made a motion to approve the new resident room-sharing language. Dr. Wilson seconded. The motion passed unanimously.**

- B. **Review of ACLF Rule 0720-26-.08(1)(c) – Communicable Disease.** Ms. Reed provided background of this topic. Discussed COVID-19 issues and other communicable diseases. Ms. Hodges discussed how Interpretive guidelines were expiring. Discussion of waiving 3-night stay and transferring to nursing home as not all facilities are affiliated with nursing homes and not all families can take care of residents affected by COVID-19 or other diseases. Mr. Crisp asked if this would be a Board policy language change or a rule amendment. Committee determined that both would be affected. Discussion of allowing residents to stay with a sign on door proclaiming that resident was affected with a “Communicable disease” to alert staff and others to take extra precautions when interacting with such resident. Discussion to have staff work with experts and obtain feedback from TNCAL to bring back and discuss prior to August meeting and present findings to full Board. Discussion to update language for residents to remain at current facility.

## **OTHER BUSINESS**

Dr. Wilson thanked staff for their hard work.

## **ADJOURNMENT**

There being no further business, the meeting adjourned.

HFC Board for Licensing Health Care Facilities Minutes provide a brief summary of commission actions. A detailed record of each meeting (recording and transcript) is available upon request by contacting the HFC office.