VR IPS Flowchart November 2023

CRP refers customer to VR

ES schedules VR intake and submits Crosswalk (if required)

ES begins Career Profile process, refers to benefits counseling

VR intake: complete VR application

VR determines eligibility, issues Career Profile Vendor Authorization ES submits Vendor Authorization and Career Profile, begins job development

VR schedules IPE meeting to create new IPE or amend existing IPE

If VR refers customer to CRP, begin here

VR pays Career Profile Vendor Authorization, moves to Service Status, and issues Career Match and Hire Vendor Authorization

ES submits
Monthly
Progress
Reports and Job
Development
Contacts Report
on the 5th of
each month



ES submits
Vendor
Authorization,
Hire Report,
Monthly Progress
Report, and wage
verification
ES refers to
benefits

counseling again

VR pays
Career Match
and Hire
Vendor
Authorization,
and issues
Stabilization
Vendor
Authorization

ES provides follow-along supports

If job is lost,
ES submits
Job End
Report; case
continues in
Employed
Status

When stabilization criteria are met, VR holds stabilization meeting

ES submits Vendor Authorization, Monthly Progress Report, and Extended Support Plan VR pays Stabilization Vendor Authorization, issues 30 day Stabilization Vendor Authorization ES submits Vendor Authorization and Monthly Progress Report at 30 days

VR pays 30 day Stabilization Vendor Authorization and issues 60 day Stabilization Vendor Authorization ES submits Vendor Authorization and Monthly Progress Report at 60 days

VR pays 60 day Vendor Authorization and issues Successful Employment Outcome Vendor Authorization ES submits Vendor

Authorization, wage verification from past 30 days, and Monthly Progress Report at 90 days

VR pays Successful Employment Outcome Vendor Authorization and closes case

ES provides followalong supports for as long as the customer

wants