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|  | **Tennessee Department of Human Services**  **Request for Removal from Abuse Registry** |

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| Applicant Name: | | | |
| 1. Please state the basis for the request, including any extenuating or mitigating circumstances you allege would justify removal from the registry. | | | |
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| 1. Please provide a statement of the incident, including all relevant facts. Please describe any actions you have taken to ensure that circumstances similar to the incident for which you were substantiated will not occur again if allowed to work with vulnerable adults. | | | |
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| 1. Please provide the following current work references. | | | |
| Current Work Reference #1 | Name/Business | Phone number | |
| Address | | Relationship | |
| Current Work Reference #2 | Name/Business | Phone number | |
| Address | | Relationship | |
| 1. Attach any relevant employment records from the past three years. | | |  |
| 1. Attach three (3) letters of recommendation from individuals regarding the facts of the incident and why they recommend you be removed from the registry. | | |  |
| 1. Attach a signed release for TDHS to obtain employment information and personnel records. | | |  |

If you have any other relevant information that you would like to be considered, please attach.